



Organize Your Life: Free Yourself from Clutter and Find More Personal Time

Ronni Eisenberg, Kate Kelly

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NEW FROM THE BESTSELLING AUTHORS OF ORGANIZE YOURSELF!

"Time is such a gift and with *Organize Your Life* I have found more of it! This book is never far from my kitchen table."

—**Trish McEvoy**, founder of Trish McEvoy cosmetics and author of *The Power of Makeup*

"Ronni Eisenberg and Kate Kelly have done it again! Those who seek to organize their chaotic lives stand to profit greatly."

—**Stephanie Winston**, author of *Getting Organized*

"How can I find time to do everything I need to do?" "How can I make more time just for me?" If you ever ask yourself these questions, this is the book for you. Let time management and organizational expert Ronni Eisenberg show you how to make time for what's important to you!

You'll discover eight simple steps to regain control of your life, learn how to plan and prioritize to save time, and get things done. Whether you're overwhelmed by things to do (errands, phone calls, picking up, or putting away) or things you have (clothing you never wear, piles of paperwork, overflowing closets, and stuffed storage boxes), this book is filled with easy tools and tips to get organized in every area of your life.

- **Make time around the house:** Learn to control clutter and organize your storage, housework, kitchen, laundry, bills and papers, magazines, and holiday gifts and entertaining.
- **Make time at work:** Take charge of paperwork and filing, computers, e-mail, and your cell phone and create a workspace that really works.
- **Make time for family:** Set up simple systems for kids' rooms and toys, plan painless family vacations, and schedule in family fun.
- **Make time for yourself:** The speedy "Get It Done!" system of sanity savers and quick-start suggestions will help you do just about everything faster and find more time every day for exercise, hobbies, and relaxing "mini-vacations" just for you.

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Jennifer Newhouse:

Reading can called thoughts hangout, why? Because when you find yourself reading a book mainly book entitled Organize Your Life: Free Yourself from Clutter and Find More Personal Time your mind will drift away trough every dimension, wandering in each and every aspect that maybe unknown for but surely can become your mind friends. Imaging just about every word written in a reserve then become one type conclusion and explanation that will maybe you never get previous to. The Organize Your Life: Free Yourself from Clutter and Find More Personal Time giving you a different experience more than blown away your brain but also giving you useful data for your better life on this era. So now let us show you the relaxing pattern here is your body and mind are going to be pleased when you are finished reading it, like winning a. Do you want to try this extraordinary shelling out spare time activity?

Tom Carter:

In this age globalization it is important to someone to find information. The information will make someone to understand the condition of the world. The condition of the world makes the information much easier to share. You can find a lot of referrals to get information example: internet, classifieds, book, and soon. You can observe that now, a lot of publisher which print many kinds of book. Typically the book that recommended for you is Organize Your Life: Free Yourself from Clutter and Find More Personal Time this reserve consist a lot of the information in the condition of this world now. This book was represented just how can the world has grown up. The language styles that writer make usage of to explain it is easy to understand. Typically the writer made some study when he makes this book. That's why this book suitable all of you.

Christopher Pruett:

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