



# Plan: Learn How To Plan And Achieve Your Dreams (Pocket Manager Books)

*Kate Keenan*

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Does the thought of planning put you off?

Planning is the area which gets you from where you are now to where you want to be. It consists of analysing your current situation, deciding your objectives, formulating your action and then getting on with it. This book shows you how.

When you have read this book...

- you will understand the major components of making a plan
- you will know how to put a plan together and make it work
- you will be clearer about your ultimate aims and how to achieve them

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